

COMPETITION COMMITTEE ROLES & RESPONSIBILITIES



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1.0 OVERVIEW

The following document outlines the roles and responsibilities of each discipline captain at Sorrento Surf Life Saving Club.

As per the Competition By-Laws The Captains have overall responsibility for their individual discipline including equipment, coaching, training, performance, development, entries, and representation.

2.0 POSITION DESCRIPTIONS

2.1 COACHING COORDINATOR

The Coaching Coordinator is responsible for providing leadership and guidance to club appointed coaches across all disciplines. The Coaching Coordinator represents coaches on the Competition Committee.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ① Chair a coaching meeting min. four times per annum
- ① Ensure all coaches are adequately qualified as per SLSA regulations
- ① Chair the club selection committee with each head discipline coach and the Competition Director in attendance
- ① Ensure that Captains are presenting training numbers at Competition Committee Meetings
- ① Assist in the provision of coach education to coaches and age managers
- ① Assist the Competition Director in the recruitment of club coaches

KNOWLEDGE AND SKILLS REQUIRED:

- ① Must adhere to current WA 'Working with Children Check' legislation
- ① SLS Coaching Mentor
- ① SLS Performance Level Coach (or working towards)
- ① Possesses knowledge and/or experience in coaching
- ① The Head Coach is appointed for 12 months.

Where no Coaching Coordinator is appointed the Head Coach from the Boat, Ski, Board, Water, IRB, R&R, March Past and Beach Disciplines will attend the Competition Committee in an ex-officio capacity.

2.2 BEACH CAPTAIN

The Beach Captain is responsible for the preparation and supervision of club participation in Beach training and competition.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ① Care and maintenance of all the club's competition beach training equipment including starting blocks, flags and other equipment as relevant including correct storage.
- ① Prepare budget costings for the competition committee to consider purchasing and equipment replacements.
- ① Ensure that the Beach Coach is present at or in consultation with the Beach Coach
- ① Oversee the conduct of Beach coaching by suitably accredited Beach Coach/es.
- ① Collect Beach Training Attendance Records from Beach Coach/es and report monthly to the Competition Committee

- ④ Encourage Beach athletes to enter SLS and Club Carnivals, Competitions and Events
- ④ Ensure that all athletes are suitably qualified and are adhere to club membership regulations
- ④ Coordinate the bookings of local government or school-based training venues as required.
- ④ Assist the Handicapper and Competition Director in the delivery of the Club Championships
- ④ Promote Beach within Sorrento and SLSA as a whole

KNOWLEDGE AND SKILLS REQUIRED:

- ④ Must adhere to current WA 'Working with Children Check' legislation
- ④ Possesses knowledge and/or experience in coaching of Beach competition.
- ④ Understands current competition rules relating to Beach events.
- ④ The Beach Captain is appointed for 12 months.

2.3 BOARD CAPTAIN

The Board Captain is responsible for the preparation and supervision of club participation in board training and competition.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ④ Care and maintenance of all the club's competition boards, including correct storage within the club house.
- ④ To provide the contact point for any club member wishing to store personal boards and skis within the club building and allocation of storage of non-club owned boards.
- ④ Prepare budget costings for the competition committee to consider purchasing board replacements.
- ④ Ensure that the Board Coach is present at or in consultation with the Board Coach
- ④ Oversee the conduct of Board coaching by suitably accredited Board Coach/es.
- ④ Collect Board Training Attendance Records from Board Coach/es and report monthly to the Competition Committee
- ④ Encourage Board athletes to enter SLS and Club Carnivals, Competitions and Events
- ④ Ensure that all athletes are suitably qualified and are adhere to club membership regulations
- ④ In collaboration with the Ski Captain arrange for Board/Ski Trailer transport to and from competitions and events
- ④ Assist the Handicapper and Competition Director in the delivery of the Club Championships
- ④ Promote Boards within Sorrento and SLSA as a whole

KNOWLEDGE AND SKILLS REQUIRED:

- ④ Must adhere to current WA 'Working with Children Check' legislation
- ④ Possesses knowledge and/or experience in coaching of board paddlers for competition.
- ④ Understands current competition rules relating to board events.
- ④ Has a sound knowledge of OH&S regulations governing the storage and handling of boards.
- ④ Is familiar with the appropriate road traffic regulations regarding the transport of boards.
- ④ The Board Captain is appointed for 12 months.

2.4 BOAT CAPTAIN

The Boat Captain is responsible for the preparation and supervision of club participation in Boat training and competition.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ④ Care and maintenance of all the club's competition Boats, including correct storage within the club house.
- ④ Prepare budget costings for the competition committee to consider purchasing Boat replacements.
- ④ Ensure that the Boat Coach is present at or in consultation with the Boat Coach,
- ④ Oversee the conduct of Boat coaching by suitably accredited Boat Coach/es and Sweeps.
- ④ Collect Boat Training Attendance Records from Boat Coach/es and Sweeps and report monthly to the Competition Committee
- ④ Encourage Boat athletes to enter SLS and Club Carnivals, Competitions and Events
- ④ Ensure that all athletes are suitably qualified and are adhere to club membership regulations
- ④ Arrange for Boat Trailer transport to and from competitions and events
- ④ Promote Boats within Sorrento and SLSA as a whole

KNOWLEDGE AND BOATLLS REQUIRED:

- ④ Must adhere to current WA 'Working with Children Check' legislation
- ④ Possesses knowledge and/or experience in coaching of Boat paddlers for competition.
- ④ Understands current competition rules relating to Boat events.
- ④ Has a sound knowledge of OH&S regulations governing the storage and handling of Boats.
- ④ Is familiar with the appropriate road traffic regulations regarding the transport of Boats.
- ④ The Boat Captain is appointed for 12 months.

2.5 IRB CAPTAIN

The IRB Captain is responsible for the preparation and supervision of club participation in IRB training and competition.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ④ Work closely with the Life Saving IRB Officer
- ④ Care and maintenance of all the club's competition IRBs, including correct storage within the club house.
- ④ Prepare budget costings for the competition committee to consider purchasing IRB and motor replacements as well as repairs and maintenance.
- ④ Ensure that the IRB Coach is present at or in consultation with the IRB Coach,
- ④ Oversee the conduct of IRB coaching by suitably accredited IRB Coach/es.
- ④ Collect IRB Training Attendance Records from IRB Coach/es and report monthly to the Competition Committee
- ④ Encourage IRB athletes to enter SLS and Club Carnivals, Competitions and Events
- ④ Ensure that all athletes are suitably qualified and are adhere to club membership regulations
- ④ Arrange for IRB Trailer transport to and from competitions and events

KNOWLEDGE AND BOATLLS REQUIRED:

- ④ Must adhere to current WA 'Working with Children Check' legislation
- ④ Possesses knowledge and/or experience in coaching of IRB competitors for competition.
- ④ Understands current competition rules relating to IRB events.
- ④ Has a sound knowledge of OH&S regulations governing the storage and handling of IRBs.
- ④ Is familiar with the appropriate road traffic regulations regarding the transport of IRBs.
- ④ The IRB Captain is appointed for 12 months.
- ④ Promote IRB's within Sorrento and SLSA as a whole

2.6 WATER (SWIM) CAPTAIN

The Water Captain is responsible for the preparation and supervision of club participation in Swim training and competition including ocean and pool rescue events.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ① Care and maintenance of all the club's competition buoys, fins and pool rescue equipment, including correct storage.
- ① Prepare budget costings for the competition committee to consider purchasing new buoys, fins and equipment replacements.
- ① Ensure that the Water Coach is present at or in consultation with the Swim Coach,
- ① Oversee the conduct of Swim coaching by suitably accredited Swim Coach/es.
- ① Collect Water Training Attendance Records from Swim Coach/es and report monthly to the Competition Committee
- ① Encourage Water/Swim athletes to enter SLS and Club Carnivals, Competitions and Events
- ① Ensure that all athletes are suitably qualified and are adhere to club membership regulations
- ① Sit as an active member on the Waterman's to Wall Committee
- ① Assist the Handicapper and Competition Director in the delivery of the Club Championships, Presidents Marathon and Mile Swim
- ① Approve Lane Bookings in consultation with the Swim Coach/es and Competition Director as appropriate.

KNOWLEDGE AND SKILLS REQUIRED:

- ① Must adhere to current WA 'Working with Children Check' legislation
- ① Possesses knowledge and/or experience in coaching of Swimmers / Pool Rescue Athletes for competition.
- ① Understands current competition rules relating to Swim / Pool Rescue events.
- ① The Water Captain is appointed for 12 months.
- ① Promote Swimming within Sorrento and SLSA as a whole

2.7 OTHER CAPTAINS ROLES

This category includes Lifesaving, March Past and Rescue & Resuscitation.

The discipline captain is responsible for the preparation and supervision of club participation in training and competition.

RESPONSIBLE TO: Competition Director

RESPONSIBILITIES:

- ① Care and maintenance of all the club's competition equipment, including correct storage relevant to the discipline
- ① Prepare budget costings for the competition committee to consider purchasing new and equipment replacements.
- ① Ensure that the relevant Coach is present at or in consultation with the relevant Coach,.
- ① Oversee the conduct of discipline coaching by suitably accredited Coach/es.
- ① Collect Training Attendance Records from Coach/es and report monthly to the Competition Committee
- ① Encourage athletes to enter SLS and Club Carnivals, Competitions and Events
- ① Ensure that all athletes are suitably qualified and are adhere to club membership regulations

KNOWLEDGE AND SKILLS REQUIRED:

- ④ Must adhere to current WA 'Working with Children Check' legislation
- ④ Possesses knowledge and/or experience in coaching of Athletes for competition.
- ④ Understands current competition rules relating to SLS events.
- ④ The Captain is appointed for 12 months.
- ④ Promote Relevant Discipline within Sorrento and SLSA as a whole

2.8 OFFICIALS LIAISON

2.9 HANDICAPPER

3.0 RECORD OF CHANGE/AMENDMENTS

| Rev | Prepared By | Reviewed By | Approved By | Date | Reason for Changes |
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| A | A Kirkpatrick | M Saunders | R Morris | 13/08/2020 | Original Document |
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