



SORRENTO

SURF LIFE SAVING CLUB

West Coast Drive, Sorrento
P0 Box 18 HILLARYS WA 6025

**BYLAWS – Uniform
SEASON 2020/2021**



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1. GENERAL

- (a) The Clothing Officer is responsible for the purchase, storage and selling of Club clothing uniforms, apparel, hats, caps, etc.
- (b) The Business and Marketing Director must ensure all clothing complies with these Bylaws, and is in accordance with the policies set out in the Sorrento SLSC Clothing Protocol. The official club uniform, and all other clothing/apparel must be of such design that they are in the best interests of the club and The Business and Marketing Director may, from time to time, make rulings to this effect. Such rulings shall be binding until the next meeting of the Club Board of Management, where it will be discussed.
- (c) Club clothing is anything that:- has the Club logo attached; uses the Club name in full or part; uses Club colours, designs or anything that identifies the Club; or is worn to identify a group or sub group within the Club in any way.
- (d) Members failing to comply with these Bylaws may be required to face the Club Disciplinary Committee.

2. STOCKS

- (a) The Clothing Officer shall stock Club approved clothing and maintain minimum stock levels so as to meet demand and to ensure that as little as possible is on hand at the end of each season.
- (b) The Clothing Officer shall recommend to the Board of Management sale prices for all the ranges of clothing.
- (c) The Clothing Officer shall first obtain permission from the Business and Marketing Director when replacing stock, prior to any purchase order number being issued.
- (d) The Clothing Officer and Club Services Director shall continually review the designs, style and movement of existing stocks, and recommend to the Board of Management any stocks that should be reviewed, discounted, replaced, updated or introduced.
- (e) The Clothing Officer, in accordance with the Board of Managements directions, will ensure that only Club approved Platinum Sponsors' logos are added to Club clothing.



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(f) All profits from sale of Club clothing, apparel and stock shall be directed to the Club's General Revenue.

(g) The Clothing Officer shall ensure all purchases of clothing should be made in accordance with any arrangements entered into by the Board of Management.

3. DESIGNS

(a) Only the Board of Management can approve or change the design, including style, of any Club clothing.

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(b) Only the Board of Management can approve a Sponsors Logo or name being applied to any Club clothing.

(c) The Club's clothing designs and styles should be constantly reviewed and changed to suit current trends.

(d) Members are encouraged to develop ideas on designs and styles, and discuss their idea with the Clothing Officer and/or clothing committee.

4. CHANGES & NEW CLOTHING

(a) A change to the Club's Logo and colours is governed by para 10 of the Club Constitution.

(b) Any changes to existing clothing can only occur after approval from the Board of Management.

(c) Any new, or changes to, clothing for stock, touring teams, Club events, group identification, and/or for fund raising must first be approved by the Board of Management and follow the following process. Adherence to the Sorrento SLSC Clothing Protocol

Discuss purchases, artwork and general design issues with Clothing Officer.

Determine if any existing stocks will be effected.

List ways of off loading any existing affected stock.

Prepare designs and style for appraisal by Board of Management.

Gather costing information and potential sales figures.

Determine number of items required.

If any, name potential Sponsor arrangements.

List reasons why clothing is needed or needs to be replaced.



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Discuss all of the above with both the Clothing Officer & committee. Forward all of the above to Business and Marketing Director who will present it to the Board of Management for a decision.

(d) The Club Board of Management after receiving the above information may approve, modify or reject the proposed new or changed item(s) of clothing.

5. PURCHASES

(a) The Business and Marketing Director will give permission and an purchase order number will be issued to purchase stock of Club Clothing, and subsidiary clothing and apparel, pre season to cover anticipated new and current member needs, prior to the season beginning, so it is available for registration days, only after the Board of Management has granted approval.

(b) The Business and Marketing Director will give permission for the issue of purchase order numbers for the purchase of Club clothing, to maintain minimum levels of basic competition uniform clothing stock to be held over between seasons. The minimum levels shall be advised by the uniform committee and approved by the Board of management.

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Subsidiary clothing and apparel will not be reordered after registration day unless there is adequate quotas, pre ordered and pre paid, to meet an order fill requirement.

(c) Approved purchase order number(s) must be quoted on any invoice for clothing before the Club will pay that invoice.

(d) Any member purchasing clothing without a Club **approved purchase order** will be liable for all costs associated with that purchase.